

1.ADP (Business Administration)

The Associate Degree Program in Business Administration is designed to provide a basic understanding of contemporary social, economic and political realities may have bearing on understanding ways of doing business as usual given the complexity of global business environment. The program aims to integrate knowledge of corporate world to enable the students to evaluate management related problems as a whole instead of looking at in isolation from the context.

Program Objectives:

The program is aimed to attain following objectives

1. A variety of organising, planning, controlling, team building, and communicating skills necessary to effectively manage and lead organisation in a diverse and dynamic environment
2. Problem analysis and decision-making skills required for handling challenges faced by modern day business enterprise
3. Out of the box thinking to find contemporary solutions to global business problems
4. Ability to design and propose effective policies for value creation through core business processes of organisation
5. To develop entrepreneurial skills and promote creative thinking so that they may start their own businesses.
6. Use of quantitative and qualitative tools to identify potential business opportunities and successfully materialise new entrepreneurial ventures.

Eligibility Criteria:

1. Applicants who have passed Intermediate Examination or equivalent from a recognized Board or Institutions securing at least 45% marks in aggregate are eligible to apply for admission in ADP Program.
2. Candidates who have completed “O & A levels” are required to submit IBCC Equivalence Certificate at the time of submission of application.

Duration of Program 2 Years

No. of Semesters 4

Degree Awarding Criteria

Following are essential requirement for the award of ADP (Business Administration) Degree;

1. Successful completion of course work of 72 Credit Hours (24 courses x 3 credit hours of each)
2. Successful completion of 6-8 weeks internship in any industrial/Business/commercial organization. Notably, internship is mandatory

only for those students who want to take exit after 4th semester. However, students who intend to continue their studies in BBA 5th semester will have to complete internship as per HEC guidelines given in undergraduate policy of 2023.

3. Maintaining minimum CGPA (cumulative grade point average) of 2.00 in each semester, and attaining a minimum CGPA of 2.20 at the end of 4th semester.

4. Compliance of Uniform Semester Rules in true letter & spirit.