BAHAUDDIN ZAKARIYA UNIVERSITY, MULTAN

University on line: www.bzu.edu.pk

SITUATION VACANT

Adv. No. Admin-I/01-2024 Date: 18.03.2024

I- Applications are invited from Pakistani Nationals for following post: -

Sr. No.	Title of Post with Pay Scale	Number of Post/Tenure	Minimum Eligibility Criteria
1.	**Treasurer** (BS-20) **Age:** 35 to 50 years **Perks & Privileges:** As admissible to Government Servant in BS-20	(01-On Contract) ***(for three years, not extendable)***	i) PhD in Finance or Commerce or Accounting or Auditing or Economics from a University or Degree Awarding Institute duly recognized by HEC; and ii) Eight Years post qualification experience of BPS-17 & above or equivalent in relevant field. **OR** i) MS or MPhil in Finance or Commerce or Accounting or Auditing or Economics equivalent 18 years education in the field of Accounts & Audit from a University or Degree Awarding Institute duly recognized by HEC; and ii) Ten Years post qualification experience of BPS-17 & above or equivalent experience in relevant field. **OR** i) MBA(Finance) or M.Com or ACCA or ACMA or M.Sc. (Economics) or equivalent 16 years education at least 2nd division from a University or Degree Awarding Institute duly recognized by HEC; and ii) 12-Years post qualification experience of BPS-17 & above or equivalent experience in relevant field.

GENERAL:

- Candidates must apply online through BZU website: **jobs.bzu.edu.pk** followed by submission of hard copies of online application form (duly signed) along with attested copies of degrees, result cards, transcripts and certificates. Applications other than online will not be entertained.
- Candidates should fill in online form carefully for which detailed guidelines and instructions have been given on BZU website i.e. **www.bzu.edu.pk**
- Applications must be accompanied with PKR of **Rs. 5,000/-** Computer Generated Bank Draft (Non-refundable).
- Online Bank Transaction/Bank Challan of the respective amounts mentioned above can also be deposited in the University Branch, Main Campus, HBL A/C # 12717900643601 OR UBL A/C # 085700300018 for the purpose.
- A most recent passport size photograph should be affixed on the application form.
- Experience certificate & NOC must be issued from HR Department of the Employers.
- **Candidates** already in service of a Government/ Semi-Government Department or an Autonomous Body must apply through proper channel within due date, otherwise their application will not be entertained.

- Applications received after the last date will not be entertained, even though posted before the last date.
- Incomplete applications ***(In any manner)*** shall not be entertained and the candidate (who will submit incomplete application i.e. without following requirement as mentioned above) will be considered ineligible for the post.

FOREIGN DEGREES/DIPLOMAS

- The university shall accept degrees/certificates/diplomas of those foreign universities or Institutions only which have been recognized or attested by Higher Education Commission (HEC) of Pakistan and Inter Board Committee of Chairman (IBCC) or any other competent agency/authority as the case may be.
- Foreign Degree Holders must provide equivalent certificate issued by the HEC or IBCC as the case may be along with application form.
- Condition of Masters' (Foreign) mentioned in eligibility criteria means Masters' degree awarded by the Chartered foreign university for which HEC has granted its equivalence with Pakistan's MS/MPhil or 18-years of education.

EQUIVALENT QUALIFICATION

- The equivalence of foreign and local academic qualification as laid down by HEC or IBCC or other regulatory authority shall be accepted only. In case the candidate claims that his/her qualifications is equivalent to prescribed qualification, the candidate will be required to submit equivalence of his/her qualification issued by the regulatory authority before closing date.

- Applications must be sent to the **"The Additional Registrar (Admin-I), Bahauddin Zakariya University, Multan"** by hand or by courier services.
- Last date for submission of the application is ***22.04.2024*** during office hours.
- For further inquiry and information for the posts please contact at 061-9210329 & 061-9210071-75/Ext-1105, 1109 & 1133

NOTE:-

1. Post qualification professional/practical/technical experience in the relevant field in Government/Semi-Government/Autonomous/Private *(registered with SECP)* organizations will only be considered as relevant/equivalent experience. Teaching/research experience will not be considered.
2. Eligibility/shortlisting of the candidates shall be made in accordance with the procedure laid down by the University.
3. Only shortlisted candidates will be called for interview and No TA/DA will be paid.
4. The University reserves the right not to fill/withdraw advertised post/withhold the appointment without assigning any reason.
5. The University is not responsible if call letters are not received due to any lapse of Courier Agency/Post Office/Telephonic Message.

REGISTRAR 18/03

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